**HEYBRIDGE BASIN PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Heybridge Basin Parish Council will take place on Tuesday 20th July 2021 commencing at 7.30 pm at Plantation Hall, Heybridge, Maldon, CM9 4AL.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 14h July 2021

John Watson.

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **The meeting will stand adjourned.**
6. **To received questions from Parishioners of Heybridge Basin.**
7. **To receive a report from the District and County Councillors for the area on any matters of interest.**
8. **The Chair will reconvene the meeting.**
9. **To sign as a correct record the minutes of the meeting held on 22nd June 2021** *(minutes circulated previously).*
10. **Finance.**
11. To approve
12. Payment requests for June/July 2021 *(schedule to be circulated).*
13. Receipts for June/July 2021 *(schedule to be circulated).*
14. Bank Reconciliation as at 30th June 2021 *(documents to be circulated).*
15. Accounts for the three months to 30th June 2021 *(documents to be circulated).*
16. **Daisy Meadow Car Park Committee**
17. To receive a verbal report from the Daisy Meadow Car Park Committee and to agree any action to be taken.
18. To consider the proposal that the Daisy Meadow Car Park Committee hold public meetings regarding the Daisy Meadow Car Park and to agree the action to be taken.

1. **Councillor Training**
2. To agree a schedule of Councillor Training using the EALC training programme.
3. **Public Space Protection Order Consultation**
4. To receive a verbal report from Councillor Heubner and to agree any action to be taken.
5. **Speed Watch Safer Essex.**
6. To receive a report from Councillor Bryson regarding Speed Watch Safer Essex and to agree the action to be taken
7. **Mirrors in Basin Road**
8. To consider the proposal that convex mirrors be installed on the apex of the bend on Basin Road coming into the village so that motorists can see what's on the other side of the bend both entering and leaving the village and to agree the action to be taken.
9. **Emergency Planning**
10. To receive a report from Councillor Lawson.
11. **Essex County Council Locality Fund**
12. To consider the proposal that the Council apply for funding under the Essex County Council Locality Fund and to agree the action to be taken.
13. **Internet/Website**
14. To receive a report from Councillor Schnurr.
15. **Clerk’s Report**
16. To receive a report from the Clerk about any outstanding matters and to take action as required, to include
17. Transfer of Land.
18. Bank Mandate
19. Email addresses
20. Tender re Power Supply
21. Tender re Street Lighting
22. **Planning Reforms**
23. To consider the proposal that the Council participate in the NALC submissions regarding the proposed reform of the planning system and to agree the action (if any) to be taken.
24. **Planning Applications**
25. To consider Planning Application 21/00122/HOUSE regarding The Berries, Harfred Avenue and to agree the action to be taken.
26. To consider any planning applications received after the publication of the agenda and to agree the action to be taken *(applications to be circulated)*.
27. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
28. **Appointment of New Clerk and Responsible Financial Officer.**
29. To receive an update from the Personnel Committee regarding the appointment of a Clerk and Responsible Financial Officer and to agree the action to be taken.

Provisional Date of Next Council Meeting 17th August 2021

Clerk Contact details: [heybridgebasinpc@gmail.com](mailto:heybridgebasinpc@gmail.com)

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)